



## Woodmohr Town Hall Rental Application

The Woodmohr Town Hall can be reserved for a fee of \$100.00 to Woodmohr Residents only. The fee must be paid at the time of reservation. Application and payment can be mailed to the Clerk at 15287 110<sup>th</sup> Street, Bloomer WI 54724 or dropped off on the drop box at the Town Hall.

Reservation Date: \_\_\_\_\_ Time of Reservation: \_\_\_\_\_

Purpose of Use:  Family function  Baby/Bridal Shower  Organization  Graduation

Name of person in charge of activity:(**Woodmohr Resident**) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Home phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

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### **Rules & Procedures:**

1. Hall must be restored to the original state.
2. Users are responsible for clean up and any damages.
  - a. All garbage must be removed from township property.
  - b. No food or food by products are to put down the drain.
3. Music is allowed at a reasonable volume.
4. No vehicles on grass areas.
5. Retail sales are not permitted.
6. Skateboards, bikes, or roller blades are not allowed in the building.
7. Tents of any variety are not allowed to be staked into the blacktop.
8. Decorations are permitted, but do not hang decorations near or on lights and fans; and do not use staples, tacks, or nails.
9. Renters will assume full responsibility for all violations incurred when renting
10. Crowd control is to be used if liquor and beer are going to be consumed on the premise.
11. Before leaving: Check that all doors and windows are locked, turn off all lights, water and well pump. Be sure the oven is turned off

**If the town hall is not cleaned to the satisfaction of the town, a cleaning service will be hired and services will be billed to the Woodmohr Resident responsible for the rental.**

Please return the key in the drop box outside the front of the town hall

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Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Type of payment:  Check  Cash Initial of Town Representative: \_\_\_\_\_



**Woodmohr Town Hall Rental Check List**  
**Renters Keep This Part of Application**

Renter: \_\_\_\_\_

Date of Event: \_\_\_\_\_

<i>Items and Services</i>	<i>Renters Duties Check List</i>	<i>Comments</i>
<b>Chairs/clean/wipe</b>		
<b>Clean Tables</b>		
<b>Chairs and tables returned to original location</b>		
<b>Decorations Removed</b>		
<b>Wash dishes/utensils</b>		
<b>Clean</b> 1. Mirrors 2. Toilets 3. Sinks 4. Walls 5. Windows 6. Ceiling		
<b>Floors Sweep/scrub</b>		
<b>Garbage bagged and removed</b>		
<b>Clean Kitchen</b> 1. Counter top (wipe) 2. Clean sinks 3. Refrigerator (wipe) 4. Stove (wipe)		
<b>Yard Maintenance</b> 1. Cigarette butts 2. Garbage, cans & bottles 3. Black top 4. No Food 5. Fence 6. Exterior of building		

**Comments:**



## ***Woodmohr Town Hall Social Use Permit***

Renter's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of Rental: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_

I consent to abide by the following rules when renting the Woodmohr Town Hall on the following date(s):

\_\_\_\_\_

1. No Beer served to minors
2. No one under 18 years of age will consume or dispense alcoholic beverages
3. I certify that I am 21 years of age or older.

The undersigned Applicant accepts the conditions of these rules this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Authorized Town Representative